

FINANCIAL ASSISTANCE RTS DATA INPUT SHEET

If you are selected for an award, please provide the following information. It will be input into our Report Tracking System (RTS-2). This information will be used to contact you throughout your award period.

SOLICITATION OR AWARD NUMBER	AWARDEE NAME

Awardee Points of Contact Information

BUSINESS OFFICE INFORMATION

1. Business Officer Name			
Letter Salutation Title	Last Name and Suffix	First Name or Initial	Middle Initial or Name
2. Email Address		3. Telephone Number, plus ext.	4. Fax Number

5. Business Office or Department Name			

6. Mail Delivery Address			
Street Address or P.O. Box Number	U.S. or Foreign City	U.S. State	U.S. Zip Code
Foreign Province/State	Foreign Country	Foreign Postal Code	

PROJECT INVESTIGATOR (PI) INFORMATION

7. Project Investigator (PI) Name			
Title	Last Name and Suffix	First Name or Initial	Middle Initial or Name
8. Email Address - MUST be the PI's		9. Telephone Number, plus ext.	10. Fax Number

11. PI's Department or Office Name			

12. Mail Delivery Address			
Street Address or P.O. Box Number	U.S. or Foreign City	U.S. State	U.S. Zip Code
Foreign Province/State	Foreign Country	Foreign Postal Code	

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AWARDEE NAME

ADDITIONAL POINT OF CONTACT INFORMATION

13. Additional Point of Contact Name

Title

Last Name and Suffix

First Name or Initial

Middle Initial or Name

14. Email Address

15. Telephone Number

16. Fax Number

17. Department or Office Name

18. Mail Delivery Address

Street Address or P.O. Box Number

U.S. or Foreign City

U.S. State

U.S. Zip Code

Foreign Province/State

Foreign Country

Foreign Postal Code

INVOICE/BILLING OFFICE INFORMATION

19. Invoice/Billing Point of Contact Name

Title

Last Name and Suffix

First Name or Initial

Middle Initial or Name

20. Email Address

21. Telephone Number

22. Fax Number

23. Accounting Office Name

24. Mail Delivery Address

Street Address or P.O. Box Number

U.S. or Foreign City

U.S. State

U.S. Zip Code

Foreign Province/State

Foreign Country

Foreign Postal Code